

Organization: Hershey Trust Company
Date Posted: 8/15/19
City: Hershey
Location: Pennsylvania
Country: United States
Primary Category: Accounting
Type of Position: Full-Time
Education Requirement: Bachelor's
Experience Requirement: 0-3 years

Description & Details *(some duties are subject to change)*

About Hershey Trust Company: Hershey Trust Company serves as Trustee of the Milton Hershey School Trust, The M.S. Hershey Foundation, and The Hershey Cemetery and manages the investments of those trusts. Milton Hershey School Trust is the controlling stockholder in The Hershey Company, Hershey Entertainment & Resorts and was founded to endow in perpetuity an institution known as Milton Hershey School.

Position Title	Accountant/Jr Analyst
Location	Hershey, PA
Reports To	Director of Financial Reporting, Planning & Analysis
Main Focus	This entry level opportunity, with significant potential for growth and learning, will work closely with Director of Finance and Controller to provide accounting and finance support for the Hershey Trust Company, Milton Hershey School Trust, and Hershey Cemetery. As part of a dynamic team the incumbent will be responsible for a large range of tasks that will allow them to gain a holistic understanding of the organization and its many components. As the company's priorities shift, this position will have the opportunity to work on project evaluation, planning and implementation, along with long term strategic planning.

Responsibilities	<ul style="list-style-type: none">· The position will provide accounting, financial reporting, and analysis. Responsibilities including but not limited to: accounts receivable, accounts payable, general ledger posting, account balancing, and fixed asset reporting· Additional duties will include regulatory filings, assistance with audits, and preparation of audit documentation· Assist the various entities and departments in the budgeting process through planning and review by providing appropriate reports and recommendations throughout the process· Assist in the daily operations and treasury management function· Assist in developing reports that recommend courses of action based on the spectrum of potential outcomes· Assist in the development, implementation, and subsequent ongoing maintenance of financial operations and data reporting to ensure the overall timeliness, completeness, and accuracy of financial reporting data· The position will also provide backup support within the department
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Qualifications &
Experience

The ideal candidate will possess the following experience and requirements:

- Recent graduate with a bachelors in accounting, finance or related field with 0-3 years of experience
- Must have significant experience in using excel and various features within the program not limited to pivot tables, solver, and various formulas (sumif, v-lookups, etc.)
- Working toward CPA or other accounting related designation (Masters, CMA, etc.)
- Knowledge of GAAP and understanding of accounting, finance, compliance, and internal controls
- Interest in working with a foundation and/or non-profit
- Ability to deal with confidential information

Personal
Characteristics

- Personal qualities of honesty, integrity, credibility, poise, diplomacy, tact, dependability and dedication to the missions of the Hershey Trust Company, Milton Hershey School Trust, Milton Hershey School, Hershey Cemetery and The M.S. Hershey Foundation
- A willingness to learn and grow
- Excellent communication skills, both written and verbal, with ability to work cross-functionally between departments
- Collaboration is key; must be a team player with curiosity and drive and be able to forge relationships across departments
- Comfortable operating in a dynamic, fast-paced organization with quickly shifting priorities
- Ability to understand information, analyze data, and make thoughtful recommendations
- Goal orientation and strong work ethic. Ability to handle multiple priorities and deadlines
- Flexible and quick to adapt to changing environments. Able to identify new approaches to support dynamic organizations
- Team-oriented with interpersonal skills; demonstrated ability to collaborate with and achieve results while building strong and sustainable relationships within all levels of the organizations

- Research and analysis skills including the ability to communicate technical concepts to technical and non-technical audiences and present critical matters to the various management teams

Hershey Trust Company is an equal opportunity employer and considers applications without regard to race, color, religion, creed, age, gender, marital status or sexual orientation. All who believe they meet the stated qualifications are invited to apply.

How to Apply / Contact: Careers@HersheyTrust.com